

SharePoint Information Management Plug-In for Livelink Enterprise (SIMPLE)

A simple & powerful tool to archive or decommission SharePoint content into Livelink.

What is SIMPLE for SharePoint?

For organizations that use both Microsoft SharePoint and OpenText Livelink – often times the necessity to move to one Enterprise Content Management system is not an easy task. There are technical, business, regulatory and historical reasons which require organizations to maintain both systems and both silos.

“Preserve your organizational knowledge”

The SharePoint Information Management Plug-In for Livelink Enterprise (SIMPLE) tool allows organizations to leverage their investment in both technologies by allowing SharePoint content to be archived into the Livelink Records management system in an efficient and effective manner. This allows organizations to continue to use both SharePoint and Livelink toolsets that are best fit for business collaboration and records management purposes respectively - preserving your organizational knowledge.

Due to ease of deployment, tight integration with Microsoft Office and a strong collaborative feature set many organizations have recently begun to leverage Microsoft SharePoint for content management, project collaboration and document management. OpenText Livelink has been a market leader in the segment of enterprise and content management for many years and enjoys a strong user base. Many organizations have developed mature use of Livelink for Document and Records management purposes. Livelink continues to remain a strongly ISO certified and US Department of Defense compliant Records Management system that allows companies to manage their records from creation to final destruction – realizing and achieving the benefits of Records Management compliance and certification programs.

For organizations that are using SharePoint for project collaboration and Livelink for Records Management - the SharePoint Information Management Plug-In for Livelink Enterprise (SIMPLE) tool allows SharePoint Site Administrators to easily and effectively archive documents and content into Livelink to achieve Records Management compliance.

Summary of Key Features and Benefits

Standard SharePoint Solution Package
Enable one step - on demand, archiving of SharePoint team site content into Livelink
Allow application of RM Classification Codes to archived site content
Allow inherit or folder granular RM Classification Codes
Choose which document libraries to archive
Capture discussion forums and lists
Preserve SharePoint document id's
Preserve document versions and creation dates
Capture custom metadata (content types)
Specify Livelink destination location owner and permissions
Simple and easy to use for SharePoint Administrators
Low cost and effective method for addressing SharePoint Team Site end of life. Transition living project documentation (SharePoint) into organizational records (Livelink)

Technical Requirements:

SIMPLE 1.X works with:

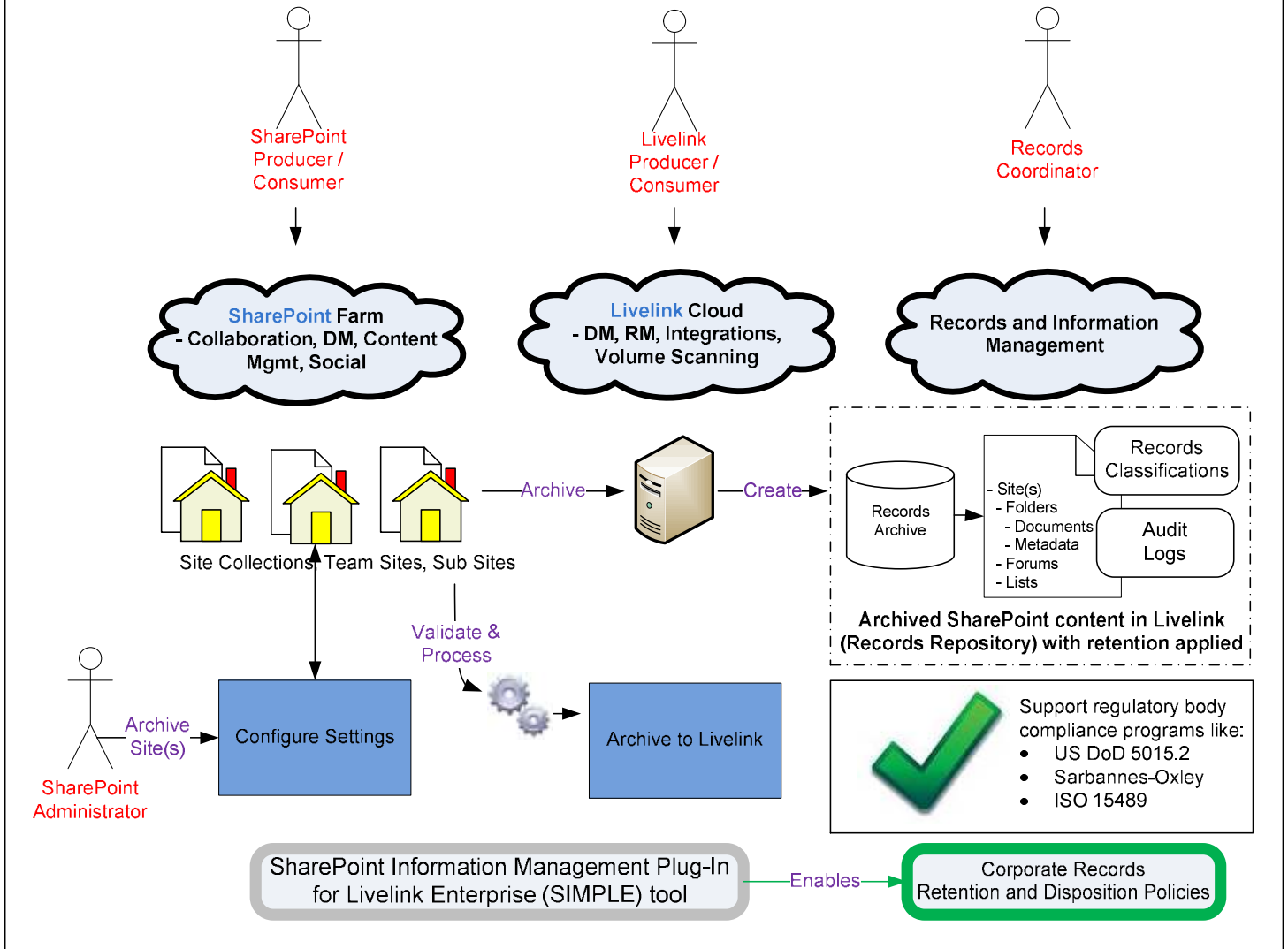
Livelink Server

- Livelink ECM Enterprise Server 9.7+ and Content Server 10

SharePoint 2010, 2013

Conceptual Diagram – SIMPLE Tool

A simple and powerful tool to easily archive / decommission SharePoint content into Livelink and optionally as corporate records .



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